



MINUTES

FOR THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 18TH JULY 2019 AT BARROW PRIMARY SCHOOL COMMENCING 7PM

Present:	Cllrs Jean Brown (Chair), Lee Street, Diane Chiappi, Sarah Parry
In attendance:	Mrs Victoria Wilson (Clerk), Borough Cllr David Birtwhistle and two members of the public

19/67. To receive apologies for absence and consider approval

Apologies were received from Cllr Kinder and it was resolved to approve her reasons for absence.

19/68. To receive declarations of interest

None were received.

19/69. To the co-option of a new Member to the parish council

Following the recruitment process, it was resolved to co-opt Sarah Parry onto the parish council. Sarah was welcomed by Members and formally co-opted as a parish councillor after signing the Declaration of Acceptance of Office.

Cllr Parry volunteers with the mounted Police and regularly patrols the Barrow Brook estate. She explained that the only way for her horse to access the estate was through Barrow Playing Field. Following the recent dog ban, Members were concerned that horse waste may be left on the playing field but Cllr Parry gave assurances that she would only use the field for access and would collect any waste as soon as she was able.

Cllr Parry was authorised to carry out weekly playground inspections at Barrow Playing Field and general maintenance and litter clearing around the village. It was resolved that further general works could be carried out on an ad hoc basis and each job would not need to be authorised individually.

19/70. To approve as a correct record the minutes of the annual meeting held on 13th May 2019

It was resolved to accept and sign the minutes of the parish council meeting held on 13th May 2019 (previously circulated) as a correct record.

19/71. To adjourn the meeting for a period of public discussion

The meeting was adjourned at 7.15pm.

David Borland gave an update on his complaints regarding the unauthorised removal of trees covered by a Tree Preservation order on land behind Whalley Road. He thanked the parish council for their involvement and Borough Cllr Birtwhistle agreed to make further enquiries with RVBC.

Stephen Pietrzak from Ribble Valley Supplies expressed his concerns regarding the change of school uniform at Barrow Primary School and the effect it would have on parents and his business.

The Chair reconvened the meeting at 7.50pm.

19/72. To consider PACT issues (Police and Communities Together)

A report from the local PACT Officer (Police and Communities Together) was discussed, detailing recent incidents in the village, including a burglary at Trafford Gardens, theft from a vehicle near Catlow Terrace and speeding / nuisance vehicles at Barrow Brook. The Officer advised that regular patrols were taking place across the village, particularly at Barrow Playing Field following reports of anti-social behaviour and at Pendle Hill View following concerns about children playing football in the street and speeding vehicles.

19/73. To consider a donation request from Citizen's Advice Bureau

Following a request for funding from Ribble Valley Citizen's Advice Bureau, it was resolved to make a donation of £100.00. Members expressed concern that using the parish council's precept to fund charities was not addressing the underlying funding issues and it was resolved to contact RVBC / LCC to request they provide more support to the Citizens Advice Bureau.

19/74. To approve as a correct record the 2019/20 accounts to date and authorise payments

It was resolved that the accounts to date for the year ended 31st March 2020 are approved and accepted. These show an opening balance of £4,208.14, receipts of £11,745.45 and expenditure of £2,913.98, leaving a balance carried forward of £13,039.61.

It was resolved to authorise the following accounts for payment:

006	Mr Alan Butt – 2018/19 internal audit fee	£45.00
007	Whalley, Wiswell and Barrow Joint Burial Committee – 2019/20 levy	£145.00
008	Mrs V Wilson - Clerk's salary £984.15, mileage £7.20, use of home £34.66, reimbursements £89.11 (May and June 2019)	£1,115.12
009	Proludic – 2019 annual maintenance visit	£300.00
010	Play Inspection Company – 2019 annual inspection	£78.00
011	Boyd Sport and Play Ltd - replacement goal nets for Barrow Playing Field	£172.80
012	James Alpe Ltd – signage for Barrow Playing Field	£488.22
013	Ribble Valley Citizens Advice Bureau - donation	£100.00

It was also resolved to approve a payment in the region of £50 for replacement toughened glass for the notice board at Trafford Gardens.

The Clerk reported on the progress of the parish council's audit and advised that a certificate of exemption for 2018/19, based on levels of income and expenditure, had been submitted to PKF Littlejohn, the external auditors. The internal audit carried out by Alan Butt had not raised any concerns.

19/75. To authorise a grant application to RVBC for Concurrent Functions Grant

It was resolved to submit a grant application to Ribble Valley Borough Council for concurrent functions paid by the parish council in 2018/19 and Cllr Brown was authorised to sign the application form.

19/76. To review the parish council's policy documents (annual review)

It was resolved to approve the parish council's policy documents for the forthcoming year without amendment.

19/77. To receive a report on planning applications relating to Barrow since the last meeting and consider procedures for responding to future planning consultations

Cllr Brown discussed a planning report (previously circulated) on recent planning applications relating to Barrow, including RVBC's refusal for an application for a roadside illuminated advertising totem by Eurogarages. Members discussed the current procedures for considering planning consultations and it was agreed to hold separate planning meetings for larger applications in the future.

19/78. To consider the enforcement of the dog ban on Barrow Playing Field

The continuing issue of dogs on the playing field was discussed and it was hoped that once the new signage was installed, the dog ban would be observed without the need for enforcement action. It was resolved to request advice and increased patrols from RVBC's dog warden, if necessary.

19/79. To consider maintenance work and future plans at Barrow Playing Field

The continuing work to improve facilities on Barrow Playing Field was discussed and it was agreed to hold a working meeting on site. It was noted that the goalposts had been moved to allow improvement work to the pitch and that custom-made nets would soon be erected. Cllr Brown agreed to circulate a rota for all Members to share responsibility of weekly inspections of the playing field. The Clerk advised that the external annual play inspection and equipment maintenance visits would take place in July.

19/80. To consider the renovation of planting areas and dog ban at Trafford Gardens

Following requests from residents, Members discussed the implementation of a dog ban on the grassed area at Trafford Gardens. However, as the area is not fenced off and has different health and safety considerations to Barrow Playing Field, a ban would not be introduced at this stage. It was noted that the Lengthsman had recently planted some summer bedding plants, tidied the flower beds and cleared the mossy paths at Trafford Gardens and it was resolved to discuss further work when Members visit Barrow Playing Field.

19/81. To consider highway matters on Whalley Road

Borough Cllr Birtwhistle agreed to contact LCC for clarification on changes to Whalley Road outside the new Redrow estate, including the possibility of a new roundabout or traffic island. Concerns regarding overgrown vegetation on Whiteacre Lane, the lack of road cleaning on Whalley Road and litter problems at Barrow Brook were noted and the Clerk was instructed to contact the relevant authorities.

19/82. To receive an update regarding work to reduce the flood risk in the village

The Clerk would arrange a suitable date for all parties to attend a meeting to agree a maintenance plan with the aim of reducing the flood risk at Barrow Brook in the future.

19/83. To consider the installation of further defibrillators in the village

It was resolved to contact the new children's nursery at Barrow Brook to ask if they would consider having a defibrillator cabinet installed on their outside wall for public use. It was agreed to wait for a response from Redrow Homes regarding the installation of a defibrillator cabinet on their land.

19/84. To consider further action following correspondence from RVBC regarding unauthorised tree removal behind Whalley Road

This matter was discussed earlier during the adjournment for public discussion.

19/85. To receive an update on the appointment of a representative to Whalley Education Foundation

The Clerk and Cllr Brown reported on recent conversations with representatives from the Whalley Education Foundation regarding the parish council's nomination of John Strong to the committee. Members noted the correspondence received from Wiswell Parish Council regarding the nomination and confirmed their commitment to John Strong.

19/86. To appoint a signatory / trustee to the Barrow Action Group's bank account

This matter was deferred to the next meeting.

19/87. To receive a report from the Whalley, Wiswell and Barrow Joint Burial Committee from Cllrs Brown

Cllr Brown reported on the recent meeting, including an approach by a company requesting to lay gas pipes through the cemetery and their offer of compensation.

19/88. To receive a report on RVBC's Parish Councils Liaison Committee meeting on 20th June 2019

As Members were unable to attend the meeting, the Clerk circulated RVBC's minutes.

19/89. To consider General Data Protection Regulations (GDPR)

The Clerk gave an update on GDPR compliance and discussed action to be taken by Members to minimise the risks for the parish council. GDPR compliance paperwork was passed to Cllr Parry.

19/90. To confirm the date of the next meeting as Monday 23rd September 2019 and consider invitations to other parties

The meeting date was confirmed. It was agreed to invite Rob Richards, Community Engagement Officer for Lancashire Police to the meeting to discuss the new Community Champion volunteer roles.

19/91. To consider any other business

Borough Cllr Birtwhistle discussed various highway issues he was working on, including a request to install yellow lines near Great Land restaurant, an H-bar road marking near to Barrow Primary School on Whalley Road and inconsiderate parking by parents at the school during drop-off and pick-up times.

The Chair thanked everyone for attending and closed the meeting at 9.15pm.

Signed by Chair..... Date.....